

Student Learning Outcomes & Assessment Committee

Attendance

2015-16

Members		2015 10.20	2015 11.17	2016 01.19	2016 02.16	2016 03.08	2016 03.29	2016 04.12	2016 04.19	2016 05.17
Cunningham	Missy				X	X	X	X	X	X
Eaton	Stephen		X		X					X
Hernandez	Jose	X	X	X		X	X			
Holmes	Lisa			X	X		X	X	X	X
Kabir	Samera	X	X	X		X	X		X	
Meadows	Melissa	X	X			X	X			
Murphy	Jill		X	X	X		X	X	X	
Nunes-Gill	Nance	X	X	X	X	X	X	X	X	X
Nylander	Susan	X		X	X	X	X	X	X	X
Pasley	Denise		X		X	X	X	X	X	
Pugliese	Linda	X				X	X			
Shreve	Penny	X			X			X		X
Tainatongo	Jessica				X		X	X	X	X
Thomas	Sandi		X	X	X		X	X		
Vasquez	Eduardo	X	X		X	X	X	X		X
Young	Kim	X		X	X			X	X	X



AGENDA

October 20, 2015,

3:30 – 4:30 p.m.

LRC Conference Room (L-4)

"It is the mission of the SLOAC committee to assist Barstow Community College in the ongoing assessment of courses, programs, and services which lead to student success."

"The purpose of the SLOAC committee is to support and guide all college constituents to develop, implement, and evaluate SLOs and assessments integrated in the institutional planning cycle. All outcomes are evaluated, documented in program reviews, action plans developed, and budget allocation proposals completed."

BCC Strategic Priorities:

- Educational Success
- Marketing and Outreach
- Fiscal Health
- Safety for All
- Campus Culture
- Evidence-based Decision Making
- Diverse and Excellent Workforce

1. Approve Agenda
 2. Welcome
 3. Approve Minutes
 - a. 5-01-2015
 4. Review Handbook
 - a. Instructional – Course level
 - b. Instructional – PLO
 - c. Non-Instructional
 5. Core Competency – changes over the summer?
 6. Assessment for 2015-2015 - Critical Thinking
- Other

Blake	Carol	
Eaton	Stephen	conference
Hernandez	Jose	
Kabir	Samera	
Meadows	Melissa	Melina Meadows
Murphy	Jill	absent
Nunes-Gill	Nance	
Nylander	Susan	
Pugliese	Linda	
Shreve	Penny	
Spencer	Emily	
Thomas	Sandi	Conference
Vasquez	Eduardo	
Young	Kim	



May 1, 2015 10:00 a.m. LRC Conference Room							
Carole Blake	Faculty (CTE)		Jill Murphy	Faculty (Hum/SocSci)		Sandi Thomas	Dean, WED (Advisory)
Stephen Eaton	VPAA	X	Nance Nunes-Gill	SLO Coordinator		Sally VanDenBerg	Faculty (Math/NatSci)
Jose Hernandez	Service Area Rep.		Linda Pugliese	Service Area Rep.	X	Carl Yuan	Dean, RD&P (Advisory)
Rich Johnston	Academic Senate	X	Jayne Sanchez	IE Support		Meg Freeland	Admin. Unit Rep.
Gene Low	Counseling	X	Penny Shreve	Dean, Instruction (Adv.)		Melissa Meadows	Admin. Unit Rep.
Paul Courtney	Faculty (CTE)						
Call to order: 9:39 a.m.							
1. Approve Agenda						Approved	
Agenda was approved as presented.							
2. Approve Minutes (04/20/2015)						Approved	
Minutes were approved as submitted.							
3. SLOAC Survey						Discussion	
The response to the IEC Committee was previously mailed out to the committee to determine if everyone's thoughts were captured accurately. It was agreed that we would submit what had been shared at the previous meeting.							
4. Review Handbook						Discussion	
Instructional – Course Level, Instructional – PLO and Non-Instructional. Penny made some English corrections and developed a table for the 3 M's, in addition she lined up the PLO component to compliment the Course Level. Jayne shared that the information developed for the Non-Instructional component was a good place to start as this is the first time for its incorporation into the handbook. This is a working document and can be changed as determined.							
5. Other						Information	
Core Competency – it was recommended that perhaps a group of instructors working this summer be asked to form a subcommittee to review and make changes to the CORE Competencies. Penny will the invite instructors and participate on the subcommittee.							
Adjourn: 11:00 a.m.							



AGENDA

November 17, 2015,

3:30 – 4:30 p.m.

LRC Conference Room (L-4)

BCC Strategic Priorities:

- Educational Success
- Marketing and Outreach
- Fiscal Health
- Safety for All
- Campus Culture
- Evidence-based Decision Making
- Diverse and Excellent Workforce

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1. Approve Agenda
2. Welcome
3. Approve Minutes
 - a. 10-20-2015
4. Review Counseling Department SAOs
5. Review Handbook
 - a. Non-Instructional Instructional – PLO
5. Other

Pasley Blake	Denise Garot	Denise Pasley
Eaton	Stephen	was present
Hernandez	Jose	[Signature]
Kabir	Samera	[Signature]
Meadows	Melissa	Melissa Meadows
Murphy	Jill	Jill Murphy
Nunes-Gill	Nance	Nance Nunes-Gill
Nylander	Susan	sick-excused
Pugliese	Linda	
Shreve	Penny	
Spencer	Emily	
Thomas	Sandi	[Signature]
Vasquez	Eduardo	[Signature]
Young	Kim	



October 20, 2015 3:30 p.m. LRC Conference Room								
	Stephen Eaton	VPAA	X	Nance Nunes-Gill	SLO Coordinator		Sandi Thomas	Dean, Instr/WED (Advisory)
X	Jose Hernandez	Service Area Rep.	X	Susan Nylander	Faculty AS appointee.		Emily Spencer	Faculty (Math/NatSci)
X	Samera Kabir	Service Area Rep.	X	Linda Pugliese	Service Area Rep.	X	Eduardo Vasquez	Counseling
X	Melissa Meadows	Admin. Unit Rep	X	Penny Shreve	Dean, Instruction (Adv.)	X	Kim Young	Student Success Mgr.
	Jill Murphy	Counseling		Emily Spencer	Faculty (Math/NatSci)			Dean of RD&P (Advisory)
		Faculty (CTE)						IE Support
Call to order: 9:39 a.m.								
1.	Approve Agenda							Approved
	Moved/seconded: Melissa/José. Agenda was approved as presented.							
2.	Approve Minutes (05/1/2015)							Approved
	Moved/seconded: Penny/José. Minutes were approved as submitted.							
3.	Welcome							Discussion
	Nance welcomed everyone back and welcomed the new members of the committee. She mentioned that this is the best time to meet for most people although because of scheduling, some faculty will not be able to serve on the committee. A quick introduction of members present was completed.							
4.	Review Handbook							Discussion
	Help is needed for non-instructional component. Melissa will take lead on scheduling the meetings for those involved in writing/revising this section of the handbook. ETA? Let's try to get it completed this semester. Heather will be a good resource. Jayne left some info and Nance will reach out to her for folders she left. Instructional sections were revised. Nance will send out a full electronic copy for all members. For Instructional, the core competencies are needed, in particular Critical Thinking—Penny will reach out to faculty for this segment.							
5.	Other							Information
	Program Review Committee would like SLOAC to review PLOs and SLOs—these will be coming in the next month for SLOAC to review and offer feedback. Will need a rubric/checklist.							
Adjourn: 4:07 p.m. Next Meeting: 11/17/15 3:30 p.m.								

Goal 1: Student educational goal achievement in a timely manner

BCC SP: 1, 5, & 6

Objective: Every student understands, follows an Education plan

Action/Task: meet with students regularly monitor progress, follow and choose appropriate program,

Outcomes: Success and Completion rates increase.

Goal 2: Increase the success of online students

BCC SP: 1, 5, & 6

Objective: Define online students, Bring students into campus culture (offer same services as on campus student)

Action/Task: Review online student data, personally engage each online student

Outcomes: Success and Completion rates increase

Goal 3: Reduce the total number of students and time they are on academic probation

BCC SP: 1, 5, & 6

Objective: Identify, interpret, and correctly follow policies that directly impact students who are in danger of and/or on academic probation.

Action/Task: Engage faculty to utilize the early alert system.

Outcomes: Minimize the length of time students are on academic probation.

Nancy Nunes-gill

From: Apineru Lealofi
Sent: Monday, October 05, 2015 9:14 AM
To: SLOAC
Cc: Nancy Nunes-gill; Khushnur Dadabhoj; Heather Minehart; Penny Shreve
Subject: Counseling PR update 15-16
Attachments: Counseling PR update 15-16.docx

SLOAC,

Attached is the Updated Program Review for the Counseling Department. Below is synopsis of the Counseling Department NEW Service Area Outcomes (SAOs).

GOAL	SAO	ALIGNMENT WITH <u>BCC STRATEGIC PRIORITIES</u>	OBJECTIVE relating to <u>BCC STRATEGIC PRIORITIES</u>	ACTIONS/TASKS REQUIRED TO ACHIEVE OBJECTIVE relating to <u>BCC STRATEGIC PRIORITIES</u>	OUTCOMES, MEASURES, and ASSESSMENT
Goal #1	Create and follow an academic plan that reflects the student's program requirements and leads to registration into appropriate classes.	<i>List all that apply: 1, 2, and 3</i>	#1 Assist students from all backgrounds in formulating goals #2 Execute an efficient pathway that will allow students to achieve their education goal	# 1: Create students education plan based on goals #2: Use educational patterns to target success	
			#3 Foster a supportive relationship to promote	#3 Build rapport in order to elevate self-efficacy	
Goal #2	Identify Distance Education student's (students enrolled in more than 2 online courses) in order to monitor their progress per semester.	<i>List all that apply: 1, 2, and 3</i>	#1: Connect distance students with main campus resources. #2 Provide counselor contact in a timely manner. #3 Foster a supportive relationship to	#1: Implement various sources of communication. #2: Respond to students inquiries and refer to proper resources. #3: Create email reminders for semester checkup.	

			promote student engagement.		
Goal #3	Identify, interpret, and correctly follow policies that directly impact students who are on Academic Probation.	<i>List all that apply: 1,2, and 3</i>	<p>#1: Develop an effective course of action to move student off of probation.</p> <p>#2: Provide probation students a successful college learning experience.</p> <p>#3: Implement a follow up and follow through process.</p>	<p>#1: Evaluate, enforce and implement dismissal policies and procedures.</p> <p>#2: Meet with Counselor and develop intervention strategies.</p> <p>#3: Continue to follow up and follow through.</p>	



AGENDA
January 19, 2016
3:30 – 4:30 p.m.
LRC Conference Room (L-4)

- BCC Strategic Priorities:**
- Educational Success
 - Marketing and Outreach
 - Fiscal Health
 - Safety for All
 - Campus Culture
 - Evidence-based Decision Making
 - Diverse and Excellent Workforce

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1. Approve Agenda
2. Welcome
3. Approve Minutes
 - a. 11-17-2015
4. Review PLOs / SAOs
5. Other

Eaton	Stephen	Absent
Hernandez	Jose	<i>[Signature]</i>
Holmes	Lisa	Absent
Kabir	Samera	<i>[Signature]</i>
Meadows	Melissa	absent
Murphy	Jill	<i>[Signature]</i> See Murphy
Nunes-Gill	Nance	<i>[Signature]</i>
Nylander	Susan	<i>[Signature]</i>
Pasley	Denise	Absent
Pugliese	Linda	Absent
Shreve	Penny	absent
Spencer	Emily	
Tainatongo	Jessica	Absent
Thomas	Sandi	<i>[Signature]</i>
Vasquez	Eduardo	Absent
Young	Kim	<i>[Signature]</i>



<p align="center">November 17, 2015 3:30 p.m. LRC Conference Room</p>								
X	Stephen Eaton	VPAA	X	Nance Nunes-Gill	SLO Coordinator	X	Sandi Thomas	Dean, Instr/WED (Advisory)
X	Jose Hernandez	Service Area Rep.		Susan Nylander	Faculty AS appointee.			
X	Samera Kabir	Service Area Rep.	X	Denise Pasley	Faculty (CTE)	X	Eduardo Vasquez	Counseling
X	Melissa Meadows	Admin. Unit Rep		Linda Pugliese	Service Area Rep.		Kim Young	Student Success Mgr.
X	Jill Murphy	Faculty (Basic Skill)		Penny Shreve	Dean, Instruction (Adv.)			Dean of RD&P (Advisory)
					Faculty (Math/NatSci)			IE Support
Call to order: 3:45								
1.	Approve Agenda						Approved	
	Moved/seconded: José /Melissa. Agenda was approved as presented.							
2.	Approve Minutes (05/1/2015)						Approved	
	Moved/seconded: Melissa/José. Minutes were approved as submitted with the correction that Jill Murphy represents Basic Skills							
3.	Welcome						Discussion	
	Nance welcomed everyone back and welcomed the newest member of the committee – Denise Pasley who is replacing Carole Blake.							
4.	Review Handbook						Discussion	
	Melissa led the team for the Non-Instructional component of the handbook. Areas 3, 4, & 5 were reviewed by the committee a few minor suggestions. The handbook was approved. Nance will ask that the Handbook be placed on the agenda for the next Academic Senate meeting.							
5.	Review Counseling Departments SAOs						Information	
	The committee reviewed the SAOs submitted by the Counseling Department and made recommendations/changes that Nance will send to Api. Eduardo will provide clarification to possible questions at their meeting.							
Adjourn: 4:35 p.m. Next Meeting: 12/17/15 3:30 p.m.								

Nancy Nunes-gill

From: Amy Ross
Sent: Tuesday, December 01, 2015 10:13 AM
To: Nancy Nunes-gill; Penny Shreve; Stephen Eaton
Subject: RE: Moment of SLO Clarity

Sure!

From: Nancy Nunes-gill
Sent: Tuesday, December 01, 2015 7:47 AM
To: Amy Ross; Penny Shreve; Stephen Eaton
Subject: RE: Moment of SLO Clarity

Amy,

Thank you for sharing – this is exactly why we need to review our student learning outcomes as it helps us to become even better instructors. The one's who truly benefit from all your hard work are your students!

it would be nice to put this on the website if you don't mind...

Nance

From: Amy Ross
Sent: Monday, November 30, 2015 11:32 PM
To: Penny Shreve <pshreve@barstow.edu>; Stephen Eaton <seaton@barstow.edu>; Nancy Nunes-gill <nnunes-gill@barstow.edu>
Subject: Moment of SLO Clarity

~~i just wanted to share this.~~

I was having issues with how to measure SLOs for my College Choir class. Measurements I had to assess two of my SLOs didn't work for the sequenced classes. How could I show improvement from MUSI 4 students to MUSI 4B students and so forth? I was struggling with this all semester.

Tonight, I discussed it with my dad (he's a former K-8 teacher) and we brainstormed some ideas. Together we came up with some great ideas and it made me feel excited!!

SLOs may be a pain in the ass, but these are the moments when I see how they can, should, and DO make us better teachers.

~Amy Ross



AGENDA

March 8, 2016, 2016

3:30 – 4:30 p.m.

L12 (special location)

"It is the mission of the SLOAC committee to assist Barstow Community College in the ongoing assessment of courses, programs, and services which lead to student success."

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- BCC Strategic Priorities:**
- Educational Success
 - Marketing and Outreach
 - Fiscal Health
 - Safety for All
 - Campus Culture
 - Evidence-based Decision Making
 - Diverse and Excellent Workforce

1. Approve Agenda
2. Welcome
3. Approve Minutes
 - a. 02-16-2016
4. Review PLOs / SAOs
5. Other

Cunningham	Missy	<i>[Handwritten signature]</i>
Eaton	Stephen	<i>conflicting mts.</i>
Hernandez	Jose	<i>[Handwritten signature]</i>
Holmes	Lisa	<i>Conflicting mts.</i>
Kabir	Samera	<i>Samera</i>
Meadows	Melissa	<i>Melissa Meadows</i>
Murphy	Jill	
Nunes-Gill	Nance	<i>Jane Nunes-Gill</i>
Nylander	Susan	<i>Susan Nylander</i>
Pasley	Denise	<i>Denise Pasley</i>
Pugliese	Linda	<i>Linda Pugliese</i>
Shreve	Penny	<i>sick</i>
Tainatongo	Jessica	<i>conflicting mts.</i>
Thomas	Sandi	<i>conflicting mts.</i>
Vasquez	Eduardo	<i>Eduardo Vasquez</i>
Young	Kim	<i>sick</i>



February 16, 2016						
3:30 p.m.						
B-01						
X	Melissa Cunningham	Faculty (ADJU)	X	Jill Murphy	Faculty (Basic Skill)	X Sandi Thomas <i>Dean, Instr/WED (Adv.)</i>
X	Stephen Eaton	VPAA	X	Nance Nunes-Gill	SLO Coordinator	X Jessica Tainatongo <i>IE Support</i>
	Jose Hernandez	Service Area Rep.	X	Susan Nylander	Faculty AS appointee.	X Eduardo Vasquez <i>Counseling</i>
X	Lisa Holmes	Dean of RD&P (Adv.)	X	Denise Pasley	Faculty (CTE)	X Kim Young <i>Student Success Mgr.</i>
	Samera Kabir	Service Area Rep.		Linda Pugliese	Service Area Rep.	X Api Lealofi <i>Guest</i>
	Melissa Meadows	Admin. Unit Rep	X	Penny Shreve	Dean, Instruction (Adv.)	
Call to order: 3:38						
1.	Approve Agenda					Approved
	Agenda was approved as presented Moved/seconded: Eduardo/Penny. Agenda was approved as presented.					
2.	Approve Minutes (01/19/2016)					Approved
	Moved/seconded: Eduardo/Jill. Minutes were approved as submitted.					
3.	Review PLOs/SAOs/AUOs:					Discussion
	The committee must review and provide feedback to the various departments. There may be additional training in the summer to help improve understanding of the forms. Review began with what was on the P-drive, but it was decided that the committee needed to create a checklist and divide up among the committee members the forms that need review. Each member will review about 6 forms. Particular attention needs to be paid to whether the outcomes are reflective of the 3 Ms: Measurable, Meaningful, and Manageable.					
4.	Checklist:					Discussion
	The checklist was begun with Nance planning to polish it and send out to committee members to review					
5.	Other					Information
Adjourn: 4:25 p.m. Next Meeting: TBA						



<p align="center">March 8, 2016 3:30 p.m. L-12</p>						
X	Melissa Cunningham	Faculty (ADJU)		Jill Murphy	Faculty (Basic Skill)	Sandi Thomas <i>Dean, Instr/WED (Adv.)</i>
	Stephen Eaton	VPAA	X	Nance Nunes-Gill	SLO Coordinator	Jessica Tainatongo <i>IE Support</i>
X	Jose Hernandez	Service Area Rep.	X	Susan Nylander	Faculty AS appointee.	X Eduardo Vasquez <i>Counseling</i>
	Lisa Holmes	Dean of RD&P (Adv.)	X	Denise Pasley	Faculty (CTE)	Kim Young <i>Student Success Mgr.</i>
X	Samera Kabir	Service Area Rep.	X	Linda Pugliese	Service Area Rep.	
X	Melissa Meadows	Admin. Unit Rep		Penny Shreve	Dean, Instruction (Adv.)	
Call to order: 3:32						
1.	Approve Agenda					Approved
	Agenda was approved as presented Moved/seconded: José/Eduardo. Agenda was approved as presented.					
2.	Approve Minutes (02/16/2016)					Approved
	Moved/seconded: José/Missy. Minutes were approved as submitted.					
3.	Review PLOs/SAOs/AUOs:					Discussion
	<p>Reviewing of those PLOs that were apportioned out to pairs beginning with A&R, Academic Skills, Academic Affairs, Financial Aid, Accounting, and Athletics. Suggestions primarily are that PLOs need to be presented with specific, concrete language with numbers rather than vague language like majority, significant, etc. that is open to interpretation. More clarity is needed by all PLOs reviewed. A suggestion is made to use Bloom's Taxonomy for language that demonstrates the 3 Ms the committee needs: Measurable, Manageable, and Meaningful.</p> <p>Nance will send out reviews completed today to person(s) listed at lead on PRs.</p>					
4.	Meeting day/time:					Discussion
	Should we meet for longer or meet more than once/month? Determined that meetings will run from 3:30 to 5 and discussion remains open for other options					
5.	Other					Information
	Nance will send out an invite for next meeting after spring break.					
Adjourn: 4:34 p.m. Next Meeting: 3/29/2016 @3:30						



AGENDA

February 16, 2016

3:30 – 4:30 p.m.

B1 (special location)

BCC Strategic Priorities:

- Educational Success
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1. Approve Agenda
2. Welcome
3. Approve Minutes
 - a. 01-19-2016
4. Review PLOs / SAOs
5. Other

Cunningham	Missy	
Eaton	Stephen	
Hernandez	Jose	Absent
Holmes	Lisa	
Kabir	Samera	Absent
Meadows	Melissa	Absent
Murphy	Jill	
Nunes-Gill	Nance	
Nylander	Susan	
Pasley	Denise	
Pugliese	Linda	Absent
Shreve	Penny	
Tainatongo	Jessica	
Thomas	Sandi	
Vasquez	Eduardo	
Young	Kim	

Guest:
Leciof Ar



Service & Learning Outcomes Assessment Committee

Meeting

Minutes

<p style="text-align: center;">January 19, 2016 3:30 p.m. LRC Conference Room</p>								
	Scott Bulkley	<i>Academic Affairs</i>	X	Jill Murphy	<i>Faculty (Basic Skill)</i>		Emily Spencer	<i>Faculty (Math/NatSci)</i>
	Stephen Eaton	<i>VPAA</i>	X	Nance Nunes-Gill	<i>SLO Coordinator</i>	X	Sandi Thomas	<i>Dean, Instr/WED (Advisory)</i>
X	Jose Hernandez	<i>Service Area Rep.</i>	X	Susan Nylander	<i>Faculty AS appointee.</i>		Jessica Tainatongo	<i>IE Support</i>
	Lisa Holmes	<i>Dean of RD&P (Adv.)</i>		Denise Pasley	<i>Faculty (CTE)</i>		Eduardo Vasquez	<i>Counseling</i>
X	Samera Kabir	<i>Service Area Rep.</i>		Linda Pugliese	<i>Service Area Rep.</i>	X	Kim Young	<i>Student Success Mgr.</i>
	Melissa Meadows	<i>Admin. Unit Rep</i>		Penny Shreve	<i>Dean, Instruction (Adv.)</i>			
Call to order: 3:38								
1. Approve Agenda								
Agenda was approved as presented Moved/seconded: José/Kim. Agenda was approved as presented.							Approved	
2. Approve Minutes (11/17/2015)								
Moved/seconded: José/Jill. Minutes were approved as submitted.							Approved	
3. PR Update:								
Nance says that there are no program reviews submitted to committee and no feedback from Api about SLOs developed. Waiting for PLOs and SAOs.							Discussion	
4. Conferences								
Nance will be attending an SLO symposium next Friday and invites others to attend if they wish. She will attend a conference in April with B. Ranney and D. Conrad, which will look at ways to assess/meet needs of underserved students—are we doing enough for 1 st generation students? What about cultural awareness?							Discussion	
5. Other								
<p>I: Questions for Nance? Any suggestions for encouraging more people to attend the meetings? Samera suggests asking if someone from the same department may be asked to attend instead if the committee member is unable to attend.</p> <p>II: Nance will upload the PRs/SLOs? SAOs to the P-Drive and will send a link with instructions for how to comment so we can get a peek at them before they are sent because we may “get slammed.”</p> <p>III: Nance will send an email to the PTB to let them know we are awaiting the forms.</p> <p>Motion to adjourn: José/Jill</p>							Information	
Adjourn: 4:07 p.m. Next Meeting: 02/16/16 3:30 p.m.								




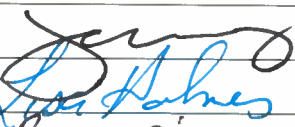
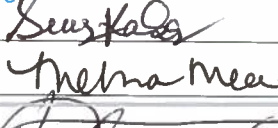
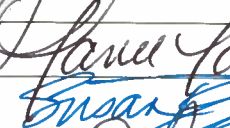
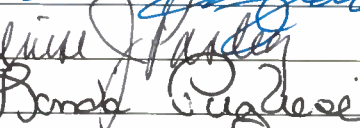
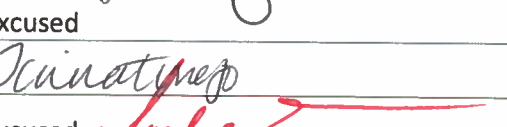
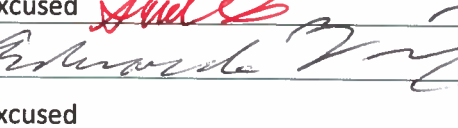





AGENDA
March 29, 2016, 2016
3:30 – 5:00 p.m.
LRC Conference Room

- BCC Strategic Priorities:**
- Educational Success
 - Marketing and Outreach
 - Fiscal Health
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 - Diverse and Excellent Workforce

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"The purpose of the SLOAC committee is to support and guide all college constituents to develop, implement, and evaluate SLOs and assessments integrated in the institutional planning cycle. All outcomes are evaluated, documented in program reviews, action plans developed, and budget allocation proposals completed."

1. Approve Agenda - tabled
2. Welcome
3. Approve Minutes - tabled
 - a. 03-08-2016
4. Review PLOs / SAOs
5. Other

Cunningham	Missy	
Eaton	Stephen	Excused
Hernandez	Jose	
Holmes	Lisa	
Kabir	Samera	
Meadows	Melissa	
Murphy	Jill	
Nunes-Gill	Nance	
Nylander	Susan	
Pasley	Denise	
Pugliese	Linda	
Shreve	Penny	Excused
Tainatongo	Jessica	
Thomas	Sandi	Excused 
Vasquez	Eduardo	
Young	Kim	Excused



Service & Learning Outcomes Assessment Committee

Meeting

Minutes

March 8, 2016 3:30 p.m. L-12								
X	Melissa Cunningham	Faculty (ADJU)		Jill Murphy	Faculty (Basic Skill)	Sandi Thomas	Dean, Instr/WED (Adv.)	
	Stephen Eaton	VPAA	X	Nance Nunes-Gill	SLO Coordinator	Jessica Tainatongo	IE Support	
X	Jose Hernandez	Service Area Rep.	X	Susan Nylander	Faculty AS appointee.	X	Eduardo Vasquez	Counseling
	Lisa Holmes	Dean of RD&P (Adv.)	X	Denise Pasley	Faculty (CTE)		Kim Young	Student Success Mgr.
X	Samera Kabir	Service Area Rep.	X	Linda Pugliese	Service Area Rep.			
X	Melissa Meadows	Admin. Unit Rep		Penny Shreve	Dean, Instruction (Adv.)			
Call to order: 3:32								
1.	Approve Agenda					Approved		
	Agenda was approved as presented Moved/seconded: José/Eduardo. Agenda was approved as presented.							
2.	Approve Minutes (02/16/2016)					Approved		
	Moved/seconded: José/Missy. Minutes were approved as submitted.							
3.	Review PLOs/SAOs/AUOs:					Discussion		
	<p>Reviewing of those PLOs that were apportioned out to pairs beginning with A&R, Academic Skills, Academic Affairs, Financial Aid, Accounting, and Athletics. Suggestions primarily are that PLOs need to be presented with specific, concrete language with numbers rather than vague language like majority, significant, etc. that is open to interpretation. More clarity is needed by all PLOs reviewed. A suggestion is made to use Bloom's Taxonomy for language that demonstrates the 3 Ms the committee needs: Measurable, Manageable, and Meaningful.</p> <p>Nance will send out reviews completed today to person(s) listed at lead on PRs.</p>							
4.	Meeting day/time:					Discussion		
	Should we meet for longer or meet more than once/month? Determined that meetings will run from 3:30 to 5 and discussion remains open for other options							
5.	Other					Information		
	Nance will send out an invite for next meeting after spring break.							
Adjourn: 4:34 p.m. Next Meeting: 3/29/2016 @3:30								



AGENDA
April 12, 2016,
3:30 – 5:00 p.m.
B18 **LRC Conference Room**

- BCC Strategic Priorities:**
- Educational Success
 - Marketing and Outreach
 - Fiscal Health
 - Safety for All
 - Campus Culture
 - Evidence-based Decision Making
 - Diverse and Excellent Workforce

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1. Approve Agenda
 - a. 04-12-16 and 03-29-16
2. Welcome
3. Approve Minutes
 - a. 03-08-2016 and 03-29-16
4. Review PLOs / SAOs
5. Other

Cunningham	Missy	
Eaton	Stephen	Absent
Hernandez	Jose	Absent
Holmes	Lisa	
Kabir	Samera	Absent
Meadows	Melissa	Absent
Murphy	Jill	
Nunes-Gill	Nance	
Nylander	Susan	
Pasley	Denise	
Pugliese	Linda	Absent
Shreve	Penny	
Tainatongo	Jessica	
Thomas	Sandi	
Vasquez	Eduardo	
Young	Kim	



<p style="text-align: center;">March 29, 2016 3:30 p.m. LRC Conference Room</p>								
X	Melissa Cunningham	Faculty (ADJU)	X	Jill Murphy	Faculty (Basic Skill)		Sandi Thomas	Dean, Instr/WED (Adv.)
	Stephen Eaton	VPAA	X	Nance Nunes-Gill	SLO Coordinator	X	Jessica Tainatongo	IE Support
X	Jose Hernandez	Service Area Rep.	X	Susan Nylander	Faculty AS appointee.	X	Eduardo Vasquez	Counseling
X	Lisa Holmes	Dean of RD&P (Adv.)	X	Denise Pasley	Faculty (CTE)		Kim Young	Student Success Mgr.
X	Samera Kabir	Service Area Rep.	X	Linda Pugliese	Service Area Rep.			
X	Melissa Meadows	Admin. Unit Rep		Penny Shreve	Dean, Instruction (Adv.)			
Call to order: 3:40								
1.	Approve Agenda						Tabled	
	Agenda was tabled (printing issues)							
2.	Approve Minutes (03/08/2016)						Tabled	
	Minutes were tabled (printing issues)							
3.	Review PLOs/SAOs/AUOs:						Discussion	
	<p>Reviewing of those PLOs that were apportioned out to pairs beginning with Automotive, Biology, Basic Skills, Business Office, Chemistry, Child Development, Communication and Computer Science</p> <p>Next meeting we will begin with Cosmetology.</p> <p>Nance will send out reviews completed today to person(s) listed at lead on PRs.</p>							
4.	Meeting day/time:						Discussion	
	Nance will send out an invite for an additional April meeting							
5.	Other						Information	
Adjourn: 5:00 p.m. Next Meeting: 04/12/2016 @3:30								



AGENDA
April 19, 2016,
3:30 – 5:00 p.m.
LRC Conference Room

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- BCC Strategic Priorities:**
- Educational Success
 - Marketing and Outreach
 - Fiscal Health
 - Safety for All
 - Campus Culture
 - Evidence-based Decision Making
 - Diverse and Excellent Workforce

1. Approve Agenda
 - a. 04-19-16
2. Welcome
3. Approve Minutes
 - a. 04-12-16
4. Review PLOs / SAOs
5. Other

Cunningham	Missy	
Eaton	Stephen	Excused
Hernandez	Jose	Excused
Holmes	Lisa	
Kabir	Samera	
ivieadows	ivieissa	Excused
Murphy	Jill	
Nunes-Gill	Nance	
Nylander	Susan	
Pasley	Denise	
Pugliese	Linda	Excused
Shreve	Penny	Excused
Tainatongo	Jessica	
Thomas	Sandi	Excused
Vasquez	Eduardo	Excused
Young	Kim	



April 12, 2016 3:30 p.m. B18						
X	Melissa Cunningham	Faculty (ADJU)	X	Jill Murphy	Faculty (Basic Skill)	X Sandi Thomas <i>Dean, Instr/WED (Adv.)</i>
	Stephen Eaton	VPAA	X	Nance Nunes-Gill	SLO Coordinator	X Jessica Tainatongo <i>IE Support</i>
	Jose Hernandez	Service Area Rep.	X	Susan Nylander	Faculty AS appointee.	X Eduardo Vasquez <i>Counseling</i>
X	Lisa Holmes	Dean of RD&P (Adv.)	X	Denise Pasley	Faculty (CTE)	X Kim Young <i>Student Success Mgr.</i>
	Samera Kabir	Service Area Rep.		Linda Pugliese	Service Area Rep.	
	Melissa Meadows	Admin. Unit Rep	X	Penny Shreve	Dean, Instruction (Adv.)	
Call to order: 3:40						
1.	Approve Agenda					Approved
	Agenda was approved as presented. Moved/seconded: Jill/Denise					
2.	Approve Minutes 03/08/2016 and 03/29/2016					Approved
	Moved/seconded: Susan/Missy					
3.	Review PLOs/SAOs/AUOs:					Discussion
	<p>Reviewing of those PLOs that were apportioned out to pairs beginning with Cosmetology, then Math, Music, Orientation, PE, Philosophy, Photo, Sociology, and Spanish.</p> <p>Next meeting we will begin with Counseling.</p> <p>Nance will send out reviews completed today to person(s) listed at lead on PRs.</p>					
4.	Meeting day/time:					Discussion
	April 19 at 3:30 in the LRC					
5.	Other					Information
	<p>PLOs directly linked to ILOs is something to be identified in the future – will be shared at the next Best Practice or All Divisions – Nance will seek additional information from Lisa Holmes.</p>					
Adjourn: 4:45 p.m. Next Meeting: 04/19/2016 @3:30						



AGENDA
May 17, 2016,
3:30 – 5:00 p.m.
LRC Conference Room

- BCC Strategic Priorities:**
- Educational Success
 - Marketing and Outreach
 - Fiscal Health
 - Safety for All
 - Campus Culture
 - Evidence-based Decision Making
 - Diverse and Excellent Workforce

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1. Approve Agenda
 - a. 05-17-16
2. Welcome
3. Approve Minutes
 - a. 04-19-16
4. Report out on PLOs / SAOs
5. Survey – Lisa and Jessica
6. Other

Cunningham	Missy	
Eaton	Stephen	
Hernandez	Jose	excused
Holmes	Lisa	
Kabir	Samera	excused
Meadows	Melissa	excused
Murphy	Jill	Excused
Nunes-Gill	Nance	
Nylander	Susan	
Pasley	Denise	excused
Pugliese	Linda	Excused
Shreve	Penny	
Tainatongo	Jessica	
Thomas	Sandi	excused
Vasquez	Eduardo	
Young	Kim	Excused



<p style="text-align: center;">April 19, 2016 3:30 p.m. LRC</p>						
X	Melissa Cunningham	Faculty (ADJU)	X	Jill Murphy	Faculty (Basic Skill)	Sandi Thomas <i>Dean, Instr/WED (Adv.)</i>
	Stephen Eaton	VPAA	X	Nance Nunes-Gill	SLO Coordinator	X Jessica Tainatongo <i>IE Support</i>
	Jose Hernandez	Service Area Rep.	X	Susan Nylander	Faculty AS appointee.	Eduardo Vasquez <i>Counseling</i>
X	Lisa Holmes	Dean of RD&P (Adv.)	X	Denise Pasley	Faculty (CTE)	X Kim Young <i>Student Success Mgr.</i>
X	Samera Kabir	Service Area Rep.		Linda Pugliese	Service Area Rep.	
	Melissa Meadows	Admin. Unit Rep		Penny Shreve	Dean, Instruction (Adv.)	
Call to order: 3:38						
1.	Approve Agenda					Approved
	Agenda was approved as presented. Moved/seconded: Jill/Missy					
2.	Approve Minutes 04/12/2016					Approved
	Moved/seconded: Missy/Samera					
3.	Review PLOs/SAOs/AUOs:					Discussion
	<p>Reviewing of those PLOs that were apportioned out to pairs beginning with Counseling, CTE WEDD, Earth Science, English, ESL, Ethnic Studies, Fine Arts, and Fort Irwin.</p> <p>Nance will send out reviews completed today to person(s) listed at lead on PRs.</p>					
4.	Meeting day/time:					Approved
	<p>Nance proposed that Jill, Missy, Denise and Nance meet on the 25th of April and finish the remainder Program Reviews instead of attempting to hold another meeting.</p> <p>April 25 at 12:00 – 4:00 in D109</p>					
5.	Other					Information
	<p>PLOs directly linked to ILOs is something to be identified in the future – will be shared at the next Best Practice or All Divisions – Nance will seek additional information from Lisa Holmes.</p>					
Adjourn: 5:00 p.m. Next Meeting: 05/10/2016 @3:30						